

**MINUTES  
CITY BOARD OF EDUCATION  
CITY OF MUSCLE SHOALS, ALABAMA**

The City Board of Education of the City of Muscle Shoals, Alabama, met for a special meeting of the Board in the office of the City Superintendent of Education of the City of Muscle Shoals, Alabama, which is the customary place of holding the meetings of said Board on September 1, 2022, at 4:30 p.m. The secretary called the roll with the following results:

Present: Marilyn Davis

Cory King

Clayton Wood

Absent: Celia Rudolph

Sonya Allman

Also present were Chad Holden, Superintendent and ex-officio Secretary to the Board and custodian of its minutes and records, Kelli Nichols, Assistant Superintendent, and Sherry Langley, Chief School Financial Officer. Alabama Education Association representative, Tracy Moore, and Muscle Shoals Education Association representative, Chris Porter, were also present.

The secretary stated that due notice had been given to and receipt thereof acknowledged by each member of the Board prior to the meeting. Upon motion duly made and seconded and unanimously adopted, it was ordered that a copy of the notice of special meeting be inserted in the minutes of this meeting at the end thereof.

In the absence of Board President, Celia Rudolph, Board Vice President, Marilyn Davis, declared a quorum present and the special meeting duly and legally constituted and open for the transaction of business.

A motion to approve the September 1, 2022, agenda was made by Mr. Wood and seconded by Mr. King. There was no discussion and the motion was subsequently approved with three yes votes.

***I. Business Action Item***

Superintendent Holden recommended approval of the Personnel Report. A motion to approve the superintendent's recommendation was made by Mr. King and seconded by Mr. Wood. No discussion followed and the superintendent's recommendation was approved by three yes votes. For the benefit of the audience, the Personnel Report was read by Dr. Holden.

The Personnel Report is shown at the end of these minutes.

**II. Budget Hearing #1**

Sherry Langley, Chief School Financial Officer, presented the first 2022-2023 budget hearing. She began the presentation by explaining the process and the required parts of a budget and budget hearing. She explained how questions and comments from the public could be submitted and how they would be addressed. A balanced budget was presented with expected revenues totaling \$38,484,486 and estimated expenditures at 38 million. Mrs. Langley stated there is a total of 332.26 employees with 227 of that number being certified employees (87% have advanced degrees). Personnel costs account for 85% of the general fund budget.

In discussion, Tracy Moore asked Dr. Holden what the state funded \$100 professional development was expected to cover. He responded the budget committee at each school must meet and determine/approve expenditures. Mr. Wood asked why the percentage of salaries had decreased from the current budget. Dr. Holden stated several employees who were at the top of the salary schedule had retired and their replacements were new, young teachers. He also stated salaries of teachers on Teams contracts were state funded.

There was no action taken on the proposed budget.

Dr. Davis asked if there was any other business. There being none, the meeting was declared adjourned at 5:05 p.m.

Minutes approved:

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Attest:

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Chad Holden

SEAL

***Personnel Report***

- I. Transfer/Reassignment***
- 1. Lisa Brown**  
System-wide custodian reassigned from Muscle Shoals High School to McBride Elementary School, (260 assignment days), effective September 6, 2022
  - 2. Leah Peebles**  
System-wide custodian reassigned from Muscle Shoals Middle School to Muscle Shoals High School, (260 assignment days), effective September 6, 2022
- II. Other/Part-time/Special Appointments/Supplemental Assignments/Nurse Substitutes***
- 1. Community Education/Extended Day Program (1) additional Enrichment Counselor for 2022-2023**, Temporary, hourly/part time, schedule TBD, to be paid from 6921  
**Misty Reid** (current employee) \$ 25.00/hour Effective September 2, 2022

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Signature  
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